

**BRADYS RUN SANITARY AUTHORITY
BOARD MEETING MINUTES
October 16, 2023**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, October 16, 2023 beginning at 6:30 p.m. Present were: Authority Board members: Dave Smilek; Brian O’Roark Jay Paisley; Jim Bouril; Dan Woodske; Ken Meverden, Manager; Jennifer Dinterman, Recorder; Joe Gianvito, KLH Engineers, Inc; and Shannon Steele, Solicitor.

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Paisley made a motion to approve the July 17, 2023 minutes, seconded by Mr. O’Roark. The motion carried unanimously.

REQUIRED APPROVAL ACTIONS

Mr. Woodske made a motion to accept the meeting dates and times for 2024 – with the Jan. meeting date and time tentative upon Mr. O’Roark’s availability, seconded by Mr. Paisley. The motion carried unanimously.

Mr. O’Roark made a motion to accept the 2024 Rate/Fee Schedule for 2024, seconded by Mr. Bouril. The motion carried unanimously. After further discussion, Mr. O’Roark made a motion to amend the previous motion to increase the usage rate by 1% effective Jan. 1, 2024, seconded by Mr. Bouril. The motion carried unanimously.

Mr. O’Roark made a motion to accept Resolution #2023-02, seconded by Mr. Bouril. The motion carried unanimously.

Mr. O’Roark made a motion to accept Resolution #2023-03, seconded by Mr. Woodske. The motion carried unanimously.

Mr. Paisley made a motion to accept Resolution #2023-04, seconded by Mr. Woodske. The motion carried unanimously.

MONITORING

The board acknowledged reviewing Financial Planning and Budgeting by manager. There were no concerns.

The board acknowledged reviewing Financial Condition and Activities by manager - Internal. There were no concerns.

The board acknowledged reviewing Compensation and Benefits by manager. There were no concerns.

The board acknowledged reviewing Communication and Support – Direct Inspection. There were no concerns.

The board acknowledge reviewing Financial Condition and Activities – External – Auditor’s Report. The auditor – Mark Turnley – was unable to attend. Several board members had questions which were answered by the manager and recorder, to the satisfaction of the board.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of Sep. 30, 2023, revenues exceeded expenses by \$713,664.35.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no concerns.

Manager Notes

Mr. Meverden presented the board members with a Development Update as of Sep. 30, 2023, a list of Hours of Operation, and a copy of the 2024 MMO.

Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

Old Business / New Business

Mr. Bouril made a motion to get rid of the policy manual completely, seconded by Mr. Woodske. Mr. Smilek, Mr. O’Roark and Mr. Paisley were opposed. Mr. Bouril and Mr. Woodske were in favor. The motion did not pass by majority vote.

Mr. O’Roark made a motion to amend the policy manual in a timely manner and address concerns with the existing policy, seconded by Mr. Paisley. Mr. Smilek, Mr. O’Roark, Mr. Paisley and Mr. Woodske were in favor. Mr. Bouril was opposed. The motion carried by majority vote.

FINAL COMMENTS

None

ADJOURNMENT TO EXECUTIVE SESSION

At 8:41 PM, Mr. O’Roark made a motion to adjourn to Executive Session, seconded by Mr. Paisley. The motion carried unanimously.

RETURN TO REGULAR SESSION

At 8:47 PM, Mr. O’Roark made a motion to leave Executive Session, seconded by Mr. Bouril. The motion carried unanimously.

ADJOURNMENT

At 8:47 PM, Mr. Woodske made a motion to adjourn the meeting, seconded by Mr. Paisley. The motion carried unanimously.

Secretary

Chairman