

**BRADYS RUN SANITARY AUTHORITY
BOARD MEETING MINUTES
October 18, 2021**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, October 18, 2021 beginning at 7:30 p.m. Present were: Authority Board members: Robert C. Berchtold, Chairman; Larry Diday; Dave Smilek; Brian O’Roark; Ken Meverden, Manager; Jennifer Dinterman, Recorder; Shannon Steele, Solicitor; and John Mowry, Engineer, KLH Engineers, Inc. Absent was Jay Paisley.

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Diday made a motion to approve the Jul. 19, 2021 minutes, seconded by Mr. Smilek. The motion carried unanimously.

REQUIRED APPROVAL ACTIONS

Mr. Smilek made a motion to approve the meeting dates and times for 2022, seconded by Mr. Diday. The motion carried unanimously.

Mr. O’Roark made a motion to approve the Rate/Fee schedule for 2022, seconded by Mr. Diday. The motion carried unanimously.

MONITORING

The board acknowledged reviewing the Financial Condition and Activities – External – Auditor’s Report presentation by Mark Turnley. There were no concerns.

The board acknowledged reviewing the Financial Planning and Budgeting by Manager. There were no concerns.

The board acknowledged reviewing the Condition and Activities by Manager. There were no concerns.

The board acknowledged reviewing the Compensation and Benefits by Manager. There were no concerns.

The board acknowledged reviewing the Communication and Support – Direct Inspection. There were no concerns.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of Sept. 30, 2021, revenues exceeded expenses by \$803,033.61.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no concerns.

Manager Notes

Mr. Meverden presented the board members with a 2022 Draft Operating Budget, a Bond Projects Fund Update, and a Development Update as of Sept. 30, 2021.

Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

POLICY DEVELOPMENT

The board affirmed its regular review of the Board-Manager Linkage Policies. There was no action by the board to make any changes.

The board affirmed its regular review of the policy: Governance Process Policies. There was no action by the board to make any changes.

The board affirmed its regular review of the policy: Ends Policies. There was no action by the board to make any changes.

BOARD EDUCATION

The board affirmed its regular review of the policy: Governance -basics. There was no action by the board to make any changes.

ADJOURNMENT TO EXECUTIVE SESSION

At 8:26 PM, Mr. Smilek made a motion to adjourn to an Executive Session to discuss the Manager's pay and Land Acquisition, seconded by Mr. O'Roark. The motion carried unanimously.

RETURN TO REGULAR SESSION

At 9:24 PM, Mr. Smilek made a motion to return to the regular session, seconded by Mr. O'Roark. The motion carried unanimously.

Per the discussion during the Executive Session, a motion was made by Mr. O'Roark to have 2 appraisals done with one of them to include an agricultural contact to determine the classification of the land, seconded by Mr. Diday. The motion carried unanimously.

ADJOURNMENT

Mr. Smilek made a motion to adjourn, seconded by Mr. Diday. The meeting was adjourned at 9:28 PM.

Secretary

Chairman