

**BRADYS RUN SANITARY AUTHORITY
BOARD MEETING MINUTES
February 21, 2022**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, February 21, 2022 beginning at 7:30 p.m. Present were: Authority Board members: Dave Smilek; Brian O’Roark; Larry Diday; Jay Paisley; Ken Meverden, Manager; Jennifer Dinterman, Recorder; Shannon Steele, Solicitor. Absent were: Jim Bouril and John Mowry, Engineer, KLH Engineers, Inc.

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. O’Roark made a motion to approve the Oct. 18, 2021 minutes, seconded by Mr. Paisley. The motion carried unanimously.

REQUIRED APPROVAL ACTIONS

Board Organizational Decisions for 2022:

Officers for 2022:

Chairman: Mr. Smilek relinquished the authority to open nominations for Chairman to the Solicitor – Ms. Steele. Mr. O’Roark made a motion to nominate Mr. David Smilek for chairman, seconded by Mr. Diday. The motion passed unanimously. Therefore, the chairman of the board of the BRSA for 2022 will be Mr. David Smilek. Ms. Steele relinquished the authority back to the Chairman – Mr. Smilek to continue with the nominations.

Vice-Chairman: Mr. O’Roark made a motion to nominate Mr. Larry Diday for vice-chairman, seconded by Mr. Paisley. The motion passed unanimously. Therefore, the vice-chairman of the board of the BRSA for 2022 will be Mr. Larry Diday.

Secretary: Mr. Smilek made a motion to nominate Mr. Brian O’Roark for secretary, seconded by Mr. Paisley. The motion passed unanimously. Therefore, the secretary of the board of the BRSA for 2022 will be Mr. Brian O’Roark.

Solicitor Appointment: Mr. O’Roark made a motion to nominate Ms. Shannon Steele as solicitor for 2022, seconded by Mr. Diday. The motion passed unanimously.

Engineer Appointment: Mr. Diday made a motion to nominate KLH Engineers, Inc. as consulting engineer for 2022, seconded by Mr. Paisley. The motion passed unanimously.

Independent Auditor Appointment: Mr. O’Roark made a motion to nominate Mr. Mark Turnley, CPA as independent auditor for 2022, seconded by Mr. Diday. The motion passed unanimously.

Mr. Diday made a motion to accept Resolution 2022-1 – regarding Property Acquisition – seconded by Mr. Paisley. The motion passed unanimously.

Mr. Paisley made a motion to increase banked time reimbursement, seconded by Mr. Diday. The motion passed unanimously.

Mr. O’Roark made a motion to accept the Chippewa Trails System, seconded by Mr. Paisley. The motion passed unanimously.

Mr. Diday made a motion to add an item to the agenda regarding American Rescue Funds coming to Bradys Run Sanitary Authority, seconded by Mr. O’Roark. The motion passed unanimously.

Mr. O’Roark made a motion to approve Resolution 2022-2 to approve Bradys Run Sanitary Authority receiving funds from the county, seconded by Mr. Diday. The motion passed unanimously.

MONITORING

The board acknowledged reviewing the Treatment of Staff. There were no concerns.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of Jan. 31, 2022, expenses exceeded revenues by \$71,209.61.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no concerns.

Manager Notes

Mr. Meverden presented the board members with a copy a Development Update as of Jan. 31, 2022.

Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

POLICY DEVELOPMENT

The board affirmed its regular review of the Governance Process Policies. Mr. Meverden made the suggestion that, since there are a couple new board members, now might be a good time to review the policy manual. All board members were in agreement.

ADJOURNMENT

Mr. O’Roark made a motion to adjourn, seconded by Mr. Paisley. The meeting was adjourned at 8:24 pm.

Secretary

Chairman