

**BRADYS RUN SANITARY AUTHORITY
BOARD MEETING MINUTES
October 17, 2022**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, October 17, 2022 beginning at 7:30 p.m. Present were: Authority Board members: Dave Smilek, Chairman; Larry Diday; Brian O’Roark; Jay Paisley; Jim Bouril; Ken Meverden, Manager; Jennifer Dinterman, Recorder; John Mowry Engineer and Shannon Steele, Solicitor.

INPUT FROM THE PUBLIC

Joe Gianvito, an engineer from KLH Engineers, expressed that he is looking forward to working with the manager and the board in the coming year.

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Paisley made a motion to approve the August 15, 2022 minutes, seconded by Mr. Bouril. The motion passed unanimously.

REQUIRED APPROVAL ACTIONS

Mr. Bouril made a motion to hold the 2023 board meetings on third Monday of every month, contingent upon the agreement of the time, seconded by Mr. Paisley. Mr. Smilek, Mr. O’Roark, Mr. Diday and Mr. Paisley voted to accept the motion. Mr. Bouril voted to decline the motion. The motion passed by majority vote.

Mr. O’Roark made a motion to accept the presented 2023 Rates/Fees Schedule – with two amendments – the shut-off fee will be raised to \$85.00 and the shut-off attempt fee will be raised to \$45.00. The motion was seconded by Mr. Diday. The motion passed unanimously.

MONITORING AFFIRMATION AND BOARD RESPONSE

The board acknowledged reviewing the Financial Planning and Budgeting by manager. There were no concerns.

The board acknowledged reviewing Financial Condition and Activities by manager. There were no concerns.

The board acknowledged reviewing Compensation and Benefits by manager. There were no concerns.

The board acknowledged reviewing Communication and Support – Direct Inspection. Mr. Bouril expressed his displeasure that his request for a copy of the unapproved minutes from the previous meeting had been denied to him and that he had been told by the manager that he needs to wait until the next quarterly meeting to see the minutes. The manager explained that it is not his policy/procedure but the board’s, and it has been in place for many years. The board agreed that the recorder will send the unapproved minutes to all the board members going forward.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of Sep. 30, 2022, revenues exceeded expenses by \$732,718.62.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no concerns.

Manager Notes

Mr. Meverden presented the board members with a 10-year Budget Projection Spreadsheet with no rate change / 2% rate increase / 3% rate increase / 4% rate increase, a 2023 Draft Operating Budget, a 2023 Draft Capital Improvement Budget, and a Development Update as of Sep. 30, 2022.

Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

FINAL COMMENTS

None

ADJOURNMENT TO EXECUTIVE SESSION

At 8:47pm Mr. Bouril made motion to go into the executive session, Mr. O’Roark seconded the motion. All in favor.

At 9:07pm Mr. O’Roark made motion to go out of executive session, Mr. Diday seconded it. All in favor.

ADJOURNMENT

In regular session, Mr. O’Roark made a motion for the manager’s salary/benefits, specifically for 2023 only, it was seconded by Mr. Diday. All in favor.

Mr. Paisley made a motion to adjourn. All in favor. The meeting adjourned at 9:12 pm.

Secretary

Chairman